

## **REQUEST FOR PROPOSALS**

### **Review Draft Patent Applications derived from Workshops for the Accelerated Development of Patents in Paraguay Carried Out by CAF and CONACYT and Preparation and Submission of Applications through the National Intellectual Property Office (DINAPI) and the USPTO**

CAF – development bank of Latin America is a regional multilateral organization that promotes a sustainable development model through credit operations, grants and technical assistance, and provides financial structuring of projects in the public and private sector of Latin America and the Caribbean.

CAF has implemented the Regional Initiative of Technological Patents for Development, aiming to increase high-tech exports and royalty's receipts derived from licensing industrial properties through the accelerated development of patentable technologies in the region.

The Regional Initiative developed an effective training tool to accelerate technology conceptualization and patent application preparation: **the CAF's Method for the Accelerated Development of Patents**. Tested at several intensive training workshops in Panama, Colombia, Chile, Paraguay, Ecuador and Mexico, these workshops produced approximately 750 patentable conceptualizations. In Paraguay, 106 participants in two workshops carried out by CAF, CONACYT and DINAPI have drafted over 114 patent applications in the last 7 months.

Now, CAF invites you to present a proposal for the registration of up to 40 patent applications through Paraguay's National Intellectual Property Office (DINAPI), and through the United State Patent and Trademark Office (USPTO).

## **1 GENERAL INFORMATION**

### **1.1 Terms of Reference of the Required Services**

The terms of reference of the required services are in Annex 1.

## 1.2 Submission of Proposals

The Main Contractor shall prepared two proposals. One proposal regarding the technical part and one separate proposal regarding the economic part.

- The technical proposals shall be filled and sent in digital format (PDF) by email to [patentes@caf.com](mailto:patentes@caf.com) by November 17<sup>h</sup>, 2017 5:00 pm, Panama time.
- The economic proposals shall be filled in digital format (PDF) and sent in physical with a digital copy (USB Memory, CD, or DVD) to CAF- development bank of Latin America, to the following address: Boulevard Pacífica P.H. Oceanía Business Plaza, Torre 2000, piso 27. Punta Pacífica. Código Postal 0832, Ciudad de Panamá. CAF shall received by November 17<sup>th</sup>, 2017 5:00 pm, Panama time, a scanned copy of the shipping guide (voucher) (DHL, UPS and FedEx are recommended services), by email to [patentes@caf.com](mailto:patentes@caf.com). In case of direct delivery of the physical copy of the economic proposal, an acknowledgment receipt from the corresponding CAF office will be required.

## 1.3 Sponsor Organization

The funds administered by CAF are sponsored by the National Council for Science and Technology of Paraguay (CONACYT).

## 1.4 Schedule for the Submission of Proposals

October 31, 2017	Request for Proposals available
November 10, 2017	Deadline for the reception of inquiries
November 13, 2017	Response of inquiries available
November 17, 2017	Deadline for the reception of proposals (all the material)
November 26, 2017	Period for the evaluation of the proposals
November 27, 2017	Communication of final results
December 8, 2017	Estimated date for contract signature

### 1.5 Expected Profile of Consultants/IP Agent

- Extensive experience in the preparation and submission of USPTO applications for the private sector;
- Extensive experience in the preparation and submission of USPTO applications for public and private universities;
- Experience in the preparation and submission of USPTO applications for public and/or private Latin American universities;
- Experience in the review and preparation of patent applications in Spanish submitted through National Patent Offices in Latin America;
- Experience submitting patent applications through Paraguay's National Patent Office (DINAPI);
- Capacity to review descriptive memory drafts and prepare up to 20/month patent applications in Spanish and in English;
- Minimum number of professionals dedicated to patent drafting and reviewing of the proponent (including its Paraguayan Correspondent): 20
- Capacity to communicate with draft patent owners in Spanish;
- Capacity to prepare patent applications in English;
- The IP agent to be retained must have an IP correspondent or agent in Paraguay in order to represent the patent owners (i.e., companies, universities and research centers) before the DINAPI, and obtain all necessary authorizations and powers to carry out the registrations through the USPTO.

### 1.6 Estimated Time for Carry Out the Work

- The IP agent shall have up to three (3) months to complete the required patent applications in both offices (DINAPI and USPTO), starting from the date of signature of the contract. Therefore, the IP agent shall achieve the work described in the terms of reference in Annex 1, Section 3 "Description of the Services to be retained" in the established time.

## 2 PREPARATION OF PROPOSALS

The technical proposal shall be submitted in a separate document from the economic proposal.

## **2.1 Technical Proposal (see Annex 6)**

In a separate document, the technical proposal should include:

- Letter of Submission of the Proposal according to Form B-1 (Annex 2);
- A description of how the requirements established in the Terms of Reference attached to these guidelines (see Annex 1) will be accomplished, including a detailed description of the work plan to be implemented, identifying the main milestones of the service.
- Curriculum Vitae of the proposed team. Each Resume shall be presented in accordance with Form B-2 (Annex 3);
- Supplier full registration form in digital, one for the main contractor and one for the IP correspondent in Paraguay (Annex 5). Both documents shall be completed filling the blue boxes with the legal person's information. When a requirement does not apply to the company, the blue box shall be filled with "NA" or "Not Applicable". An explanation shall be required on the "Observations field" regarding why the information does not apply to the company;
- Copy of the document that constitutes the company (main contractor), where is stated the legal responsibility of the company representative;
- Copy of the passport of the legal responsible/representative of the company (main contractor);
- Copy of the document where the current legal responsible/representative of the company (main contractor) is entitled or signed in;
- Copy of the document where the Board is constituted and the current members are signed in;
- Two (2) latest Annual Audited Financial Statements

In the case of necessary changes of the proposed personnel that will carried out the work:

- a) The person who replace the personnel must have the same or greater experience than the originally proposed;
- b) CAF shall approve in advance any change proposed by the IP agent.

## **2.2 Economic Proposal (see Annex 7)**

In a separate envelope, the economic proposal should include:

- Letter of Presentation of the Economic Proposal Form B-3 (Annex 4);

- An estimated cost in United States Dollars (USD) to register a patent application following the procedures described in Section 3 of the terms of reference in Annex 1 “Description of the Services to be Retained”;
- The total cost to carry out the proposed work in United States Dollars (USD).

CAF will use the same currency (USD) for the payment method, made upon delivery of the products established in the Terms of Reference and the conditions stipulated in the contract with the selected Consultant approved by CAF.

Form B-3 shall be the guide-to-follow in order to submit the economic proposal.

### **3 QUALIFICATION CRITERIA AND SELECTION PROCESS**

#### **3.1 Selection Process**

The selection process will be as follows:

- a) The technical proposals shall be evaluated according the table criteria described in Section 3.2;
- b) All the technical proposals that score 70 points or more shall be pre-selected to evaluate their economic proposals;
- c) The economic proposal of the highest pre-selected technical proposal shall be opened;
- d) The Proponent shall be selected to carry out the work if, in the economic proposal:
  - i. The proposed budget and estimation of the corresponding technical proposal is within 5% above our estimated budget, or
  - ii. Is up to 10% below of our estimated budget.
- e) Once the Proponent is selected to carry out the work, a final economic negotiation shall take place in order to sign the contract;
- f) If the proposed budget and estimation in the economic proposal of the corresponding technical proposal with the highest score does not meet the criteria just mentioned above, the economic proposal of the corresponding technical proposal with the second highest score will be opened and the same budget review criteria and negotiation mentioned above will be carried out;
- g) The selection process of the economic proposals described in the last few paragraphs will be carried out for the rest of the pre-selected technical proposals until either of the budgeted selection criteria are met (see section 3.1- d.i and d.ii);

- h) If none of the economic proposals of the pre-selected technical proposals met the criteria, or the individual negotiations does not conduce to an award of the contract, the request for proposal shall be declared desert.

### 3.2 Technical Proposal and Work Team (100 Points)

It refers to how the IP Agent will develop the theme and will use the technical resources to obtain the products. In this part, CAF evaluates how the IP Agent will elaborate the methodological processes, considered as necessary for the development of the work.

The team of the IP Agent should be composed by professionals who possess academic training and experience in the areas of knowledge applied to the work.

The evaluation of the technical proposals will be as follows:

<b>Evaluation Criteria: Main Contractor (i.e, not including the Paraguayan Correspondent) (value in the technical proposal: 80%)</b>	<b>Top Score</b>
<b>1. Experience</b> (The company shall provide quantitative data for requirement 1.2 to 1.5 supporting their claims).	<b>70</b>
1.1. Description of how the requeriments established in the Terms of Reference attached to these guidelines (see Annex 1) will be accomplished, including a detailed description of the work plan to be implemented, identifying the main milestones of the service.	15
1.2. Extensive experience in the preparation and submission of USPTO applications for the private sector.	15
1.3. Experience in the preparation and submission of USPTO applications for public and private universities (excluding Latin America universities).	15
1.4. Experience in the preparation and submission of USPTO applications for public and private Latin American universities.	10
1.5. Experience in the <u>review</u> and <u>preparation</u> of patent applications in Spanish to be submitted through National Patent Offices in Latin America.	15
<b>2. Human Resources</b>	<b>30</b>
2.1. Number of professionals dedicated to patent preparation and prosecution in the company.	5
2.1. Amount of people assigned to the bidding.	10
2.2. Professional and technical personnel proposed.	15
<b>Total</b>	<b>100</b>

<b>Evaluation Criteria: IP Correspondent in Paraguay (value in the technical proposal: 20%)</b>	<b>Top Score</b>
<b>1. Experience</b> (The company shall provide quantitative data for requirement supporting their claims)	<b>70</b>
1.1. Experience in the preparation and submission of USPTO applications for the private sector in Paraguay	20
1.2. Experience in the preparation and submission of USPTO applications for public and private Paraguayan universities	20
1.4. Experience in the <u>review</u> and <u>preparation</u> of patent applications submitted through the National Patent Office in Paraguay (DINAPI)	30
<b>2. Human Resources</b>	<b>30</b>
2.1. Amount of people assigned to the bidding	10
2.2. Professional and technical personnel proposed	20
Total	<b>100</b>

**ANNEX 1**

**Terms of Reference**

**Review Draft Patent Applications derived from Workshops for the Accelerated Development of Patents in Paraguay Carried Out by CAF and CONACYT and Preparation and Submission of Applications through the National Intellectual Property Office (DINAPI) and the USPTO**

**(27/10/2017)**

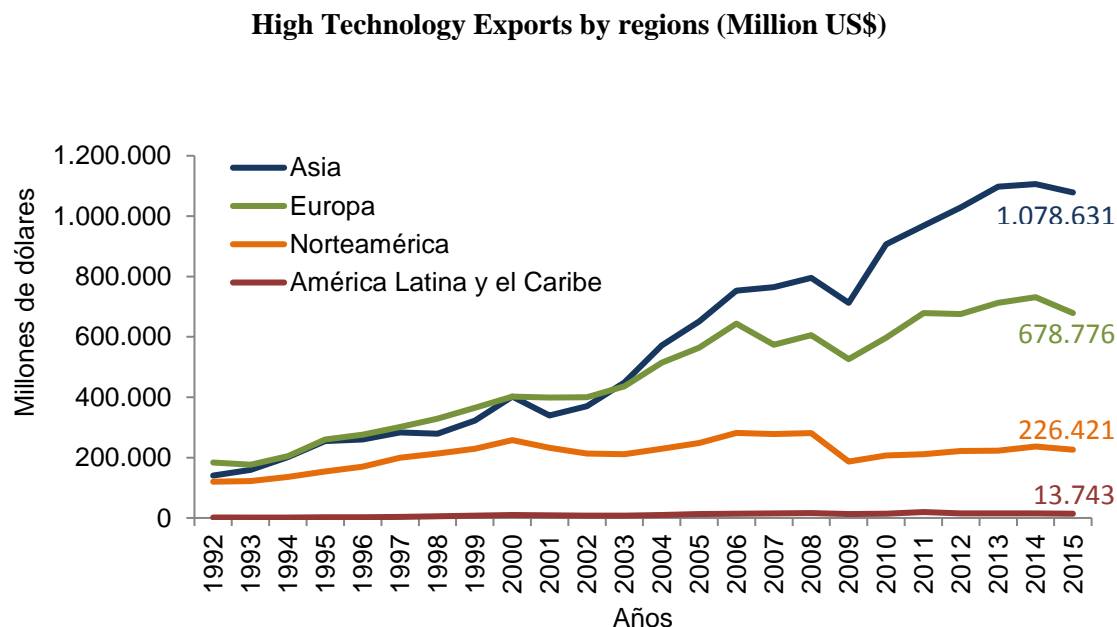


## 1. Introduction

Public (and private) research and development investments in Latin American and Caribbean countries in the last decades have not contributed to an increase in the following indicators associated with technology development:

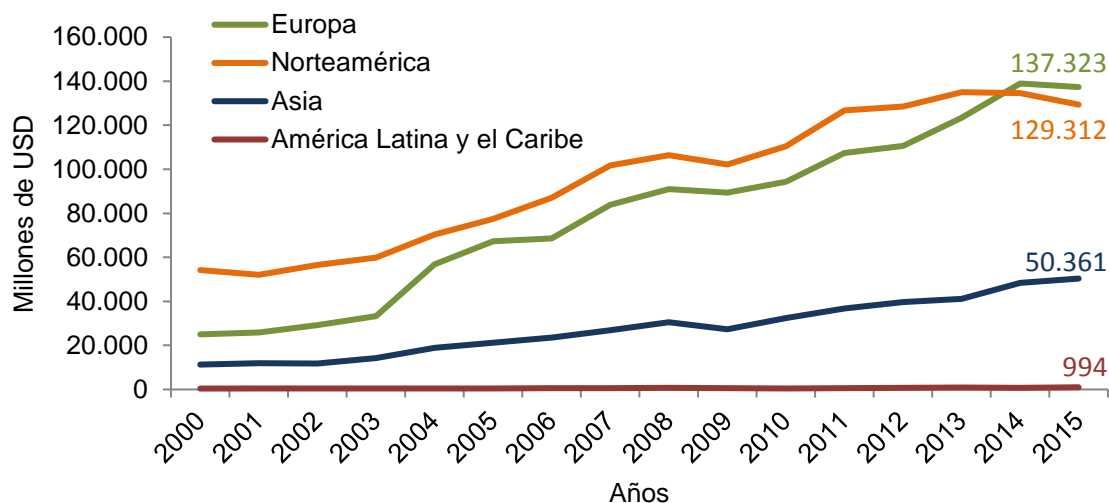
- ✓ High technology exports
- ✓ Royalties receipts from the licensing of intellectual property
- ✓ Granted patents by the USPTO and EPO to Latin American and Caribbean countries nationals and residents
- ✓ Patent Applications through USPTO, EPO and PCT system by Latin American and Caribbean countries

The following four figures can demonstrate the previous statement.

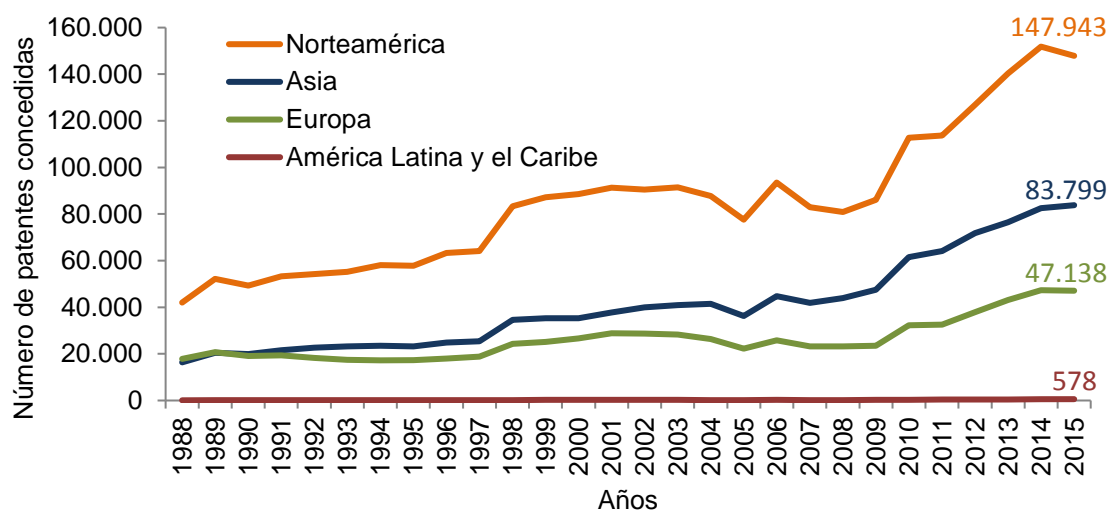


### Royalties received in Regions from the licensing of intellectual property

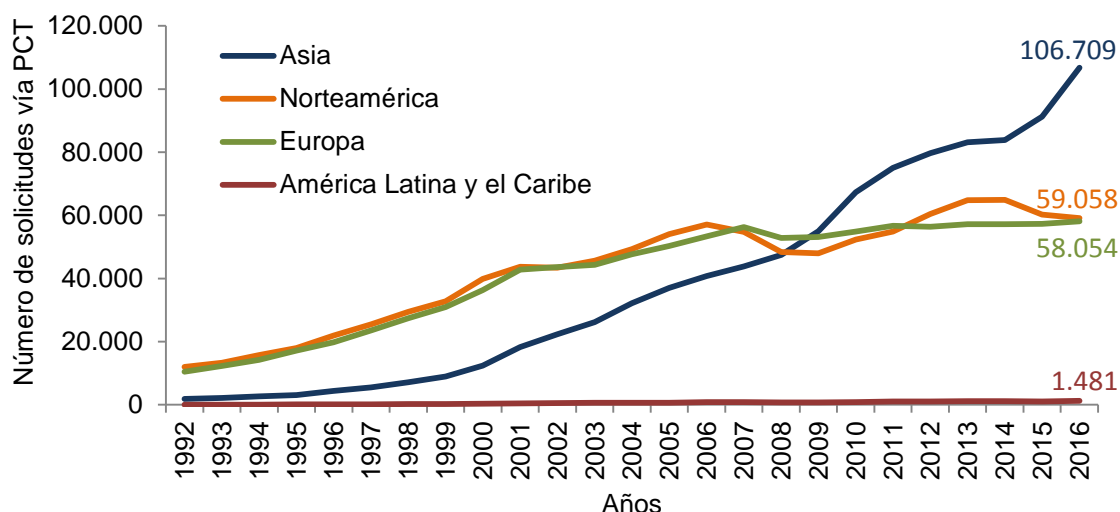
(Million US\$)



### Granted patents by the USPTO by Regions



### PCT Applications by Regions



In this context, CAF has implemented the Regional Initiative of Technological Patents for Development, aiming to increase high-tech exports and royalty's receipts derived from licensing industrial properties through the accelerated development of patentable technologies in the region. The main objectives of CAF's Regional Initiative are:

- ✓ Contribute to an accelerated increase in the very short-term of the volume of patents generated by Latin American countries through PCT, USPTO, and EPO;
- ✓ Establish patentable technology incubators/accelerators in the region;
- ✓ Support governments of member countries and other institutions by defining strategies in order to accelerate the development of patentable technologies;
- ✓ Contribute to increase royalty receipts and high technology exports from the Latin America and the Caribbean region in the medium - long term.

CAF's Initiative also has the following characteristics:

- ✓ Complements science, technology and innovation programs of member countries;
- ✓ Decouple scientific activities from technology development and innovation activities, allowing people without third and fourth educational level to participate in technological development;
- ✓ Generates patent applications before engaging in research and development activities of laboratories;
- ✓ Empower more people to participate in a faster patent process by creating engineering and software technologies without a required formal education.

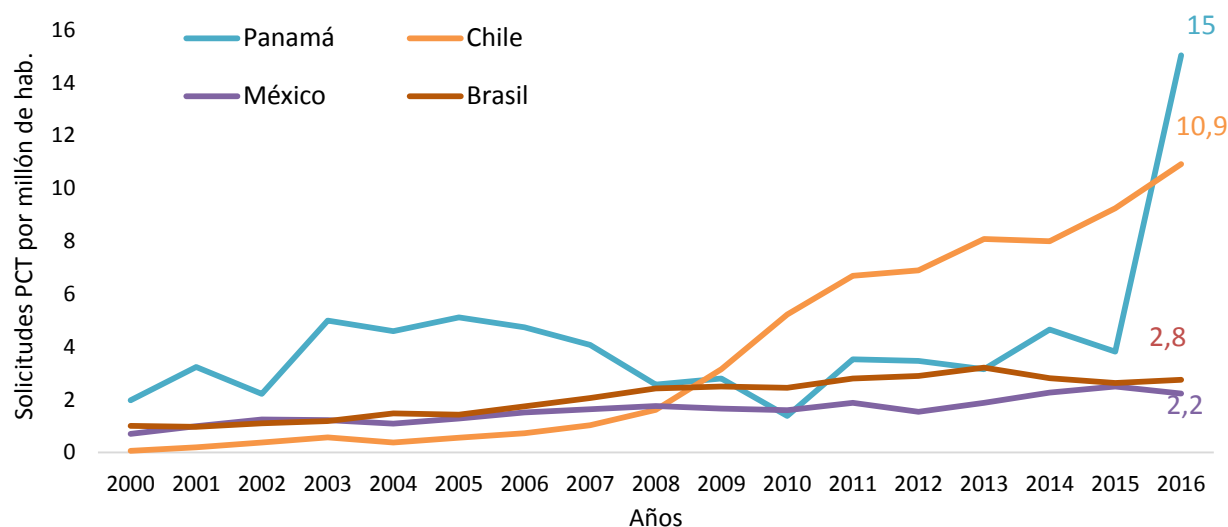
Key elements of the Initiative:

1. Proposes to divide the identification/conceptualization of patentable technologies in two areas:
  - ✓ Development of patentable technological solutions to problems identified from now on;
  - ✓ In addition, development of new markets through patented technologies.
2. Proposes to lower the patent prosecution costs through a low bono program with IP agents that considers training the inventors, researchers and innovator to prepare well written patent applications;
3. Considers that patent applications must have a minimum geographical coverage of one billion people (including always the US, and Europe);
4. Strongly recommends a market research and technological prospecting before starting any patenting process.

During the implementation of its Regional Initiative of Technological Patents for Development, CAF has created an effective training method or tool to accelerate technology conceptualization and corresponding patent application preparation: CAF's Method of Accelerated Patent Development. CAF is in the process of registering this method, which has been tested at several intensive training workshops in the region and has achieved the following results:

- Between 2016 and 2017, fourteen intensive workshops were held for the accelerated development of patents in four countries: Panama (Panama City), Colombia (Medellin), Mexico (Monterrey) and Paraguay (Asuncion) were 600 professionals were trained and 700 descriptive memories of technological concepts were obtained with the possibility of patenting;
- Over 80 patent applications have been submitted in Panama's National Intellectual Property Office (DIGERPI) and 52 PCT patent applications submitted through the International Bureau of WIPO;

- In just in six months of intervention, CAF helped a pilot Latin American public university to become the first Latin American university to be among the top 50 universities in the world generating applications via the PCT<sup>1</sup>;
- Also within a year (2016), CAF has strengthened Panama's capacity for patent applications generation (both national and through PCT), converting Panama the first generator of patent applications through PCT per million inhabitants in Latin America (with over 15 PCT patent applications per million inhabitants).



In 2016 CAF and National Science and Technology Office (CONACYT) of Paraguay signed a MOU and in March 2017, a Specific Accord in order for CAF to help strengthening Paraguay's capacity to generate patentable technologies and register them internationally, especially through the USPTO and EPO offices. The objective of the Specific Accord was that CAF would help to register both in Paraguay's National Intellectual Property Office (DINAPI) and through the USPTO up to 40 patent applications drafted in the Workshops for the Accelerated Development of Patents delivered in Paraguay by CAF, CONACYT and DINAPI during 2017.

<sup>1</sup> 52 patent applications were developed and submitted to PCT by the Universidad de Panama (UTP) between September-November 2016 including a request for early publication. These PCT applications were published by WIPO between January and March 2017. The Universidad Tecnológica de Panama (UTP) should be in the list of the top 50 universities that submit PCT applications in the Patent Cooperation Treaty Yearly Review of 2017 that will be published mid 2018

## **2. Objective of the Services to be retained**

The objective of the service is the registration of up to 40 patent applications generated during CAF's Workshops for the Accelerated Development of Technological Patents through Paraguay's National Intellectual Property Office (DINAPI) and through the United State Patent and Trademark Office (USPTO).

## **3. Description of the Services to be retained**

The retained services shall include the following:

- a) Review (in Spanish) the descriptive memories of technological concepts (draft patent applications) provided by CAF, including the summaries in the corresponding cases;
- b) For each drafted patent application reviewed, carry out a preliminary "prior art" search and make an opinion about its novelty;
- c) For each drafted patent application reviewed and considered as novel, write or reformulate the claims (minimum 5 claims) as appropriate;
- d) For each drafted patent application considered as novel, write the abstract;
- e) For each drafted patent application considered as novel, review the drawings and generate regulatory drawings, if necessary;
- f) Prepare and submit (in Spanish) the reviewed patent applications through Paraguay's National Intellectual Property Office (DINAPI) where the drafted patent application were generated;
- g) Translate into English the texts of the patent applications submitted through Paraguay's National Intellectual Property Office (DINAPI);
- h) Prepare a USPTO application based on the patent applications translated into English and deposit in the United State Patent and Trademark Office (USPTO); and
- i) For all the above steps and activities, work with the IP correspondent or agent in Paraguay in order to represent the patent owners (i.e., companies, universities and research centers) before Paraguay's National Intellectual Property Office (DINAPI) and help in obtaining all necessary authorizations and powers to carry out the registrations through USPTO.

#### **4. Additional Requirements of the Services to be retained**

- Experience in the preparation and submission of USPTO applications for the private sector;
- Experience in the preparation and submission of USPTO applications for public and private universities;
- Experience in the preparation and submission of USPTO applications for public and private Latin American universities;
- Experience in the review and preparation of patent applications in Spanish to be submitted through National Patent Offices in Latin America;
- Capacity of reviewing descriptive memory drafts and preparing up to 20/month patent applications in Spanish and/or in English;
- Capacity of communicating with draft patent owners in Spanish;
- Capacity of preparing patent applications in English;
- Experience of submitting patent applications through Paraguay's National Intellectual Property Office (DINAPI);
- The IP agent to be retained must have an IP correspondent or agent in Paraguay in order to represent the patent owners (i.e., companies, universities and research centers) before Paraguay's National Intellectual Property Office (DINAPI) and help obtaining all necessary authorizations and powers to carry out the registrations through USPTO.

#### **5. Form of Payment of the Services to be retained**

The form of payment will be:

- 15% after the signing of the contract; and
- Up to five monthly payments reflecting the amount derived from:
  - a) The number of previous art searches carried out the corresponding month;
  - b) The number of reviews of draft applications that survived the previous art search carried out the corresponding month;
  - c) The number of applications submitted through the DINAPI carried out the corresponding month;

- d) The number of applications translated into English and submitted through the USPTO carried out the corresponding month.

CAF is expecting that the cost proposed by the IP Agent will cover, among others:

- 1) The fees/honoraries for the prior art search of each patent;
- 2) The fees to submit the application through DINAPI;
- 3) The fees<sup>2</sup> to submit the patent application through the USPTO;
- 4) The fees/ honoraries to review the applications in Spanish, including the writing of the claims and the translation into English of the patent applications submitted through DINAPI.

## **6. Schedule of the Services to be retained**

CAF preliminarily estimates the following time schedule per each draft patent application review:

- ✓ One week for the prior art search for each patent reviewed and the giving of an opinion about its novelty;
- ✓ One week for the review in Spanish each draft patent that is considered novel
- ✓ One week for preparing and submitting the patent application for each patent reviewed in Spanish through the National Intellectual Property of Paraguay
- ✓ One week to translate into English the patent application submitted through the National Intellectual Property of Paraguay
- ✓ One week for preparing and submitting the patent application for each patent translated into English through the USPTO system.

In order to handle the uncertainty related to how many applications will be registered without knowing how many draft concepts will survive the prior art search, consider the following table:

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<sup>2</sup> Application fees, transmission fees and international search report fees. All patent applications are expected to be below 30 pages



<b>Number of Drafts Applications from the Workshops</b>	<b>Previous Art Step Survival Rate</b>	<b>Number of Draft Applications that Survive the Previous Art Step</b>
40	100	40
42	95	40
44	90	40
46	85	39
49	80	39
52	75	39
56	70	39
60	65	39
64	60	38
69	55	38
76	50	38
83	45	37
92	40	37
104	35	36
118	30	35
138	25	35
165	20	33

**ANNEX 2**

**FORM B-1**

**LETTER OF SUBMISSION OF THE PROPOSAL**

(Date) \_\_\_\_\_

Dear

**Corporación Andina de Fomento CAF**

Ref. \_\_\_\_\_ (Indicate the subject of the contract)

Dear Sirs:

We declare and warrant having carefully examined the Guidelines for the Submission of Proposals with date [---], as well as the forms for the submission of the proposal and we hereby accept without reservation all the provisions of those documents.

\_\_\_\_\_ (Indicate name of the company) offers to execute the studies in the conditions required in the Guidelines for the Submission of Proposals and according to the forms of the proposal presented.

This proposal has a 90 day validity period beginning from the date set for the Opening of Proposals.

We declare the veracity of all the information provided and hereby authorize, in case of adjudication, any natural or legal person, to supply to the authorized representatives of CAF, all the information they deem necessary to verify the documentation that we present. In case of falsehood, we are notified that your entity has the right to disqualify our proposal.

If our proposal is accepted, we commit ourselves to submit, within the deadline established in the Guidelines for the Submission of Proposals, the original documents or legalized photocopies of each and every one of the documents indicated in the proposal forms, as well as all documents we present in photocopy.

If we are selected to carry out the studies, this proposal will constitute a binding commitment until the contract is prepared and signed.

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**(Signature of Legal Representative)**

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**(Name and Position of Legal Representative)**

**ANNEX 3**

**FORM B-2**

**CURRICULUM VITAE OF THE PROPOSED TEAM**

**(Please fill one form per specialist)**

POSITION:

Complete Name:

Age:

Nationality:

Profession:

Specialty:

Activities that the specialist will perform in the study:

**EXECUTED SERVICES THAT CAN BE EVALUATED**

DESCRIPTION OF THE SERVICE	NAME OF CUSTOMER	POSITION	EXECUTION PERIOD	
			START (MM/YY)	END (MM/YY)

Note: Performed evaluable services are understood to be those works performed that have characteristics or are closely similar to the service that will be performed by the professional, performed in the last five (5) years.

The undersigned, (name of the professional), I undertake to carry out the proposed activities in the event that the Consultant (name of the Consultant) is awarded the Contract object of this call.

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(Signature of the Specialist)

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(Signature of Legal Representative)

**ANNEX 4**

**FORM B-3**

**LETTER OF PRESENTATION OF THE ECONOMIC PROPOSAL**

**(DATE)** \_\_\_\_\_

Dear

**Corporación Andina de Fomento CAF**

**Ref.: (Name of the Study)**

Dear Sirs,

In accordance with the Guidelines for the Submission of Proposals with date [---], and all the information contained therein, our company \_\_\_\_\_ (name of company) offers the consultancy services to \_\_\_\_\_ (indicate the subject of the consultancy) for the total amount of the “Cost of Services”, which is: \_\_\_\_\_ (please write both in numbers and figures the total value).

We declare and warrant that we have carefully examined the Guidelines for the Submission of Proposals as well as the forms for submitting the proposal and we hereby accept unreservedly all the provisions of those documents.

Until the final Contract is processed, we will recognize as mandatory documents the proposal and the written acceptance by CAF.

\_\_\_\_\_  
**(Signature of the Legal Representative)**

\_\_\_\_\_  
**(Name and Position of Legal Representative)**

## ANNEX 5

### SUPPLIER FULL REGISTRATION FORM – LEGAL PERSON

<b>BASIC INFORMATION</b>				
Name or Company name (*):			Trade name (if different from Company name):	
Company Purpose (only for Companies) (*):				
Address (*):				
City (*):	Zip code:	Country (*):		
Telephone number (*):	Email (*):	Fax number:		
Website:				
<b>TAX INFORMATION</b>				
Tax ID number (legal person) (*):				
Mail address (if different from that mentioned above):				
<b>CONTACT INFORMATION (only for Companies)</b>				
Full name (*)	Job title / Department (*)	Email (*)	Telephone Number (*)	Mobil Number (*)
<b>PRODUCTS AND SERVICES PROVIDED (*)</b>				
<b>COUNTRIES OF OPERATION (if different from those mentioned above) (*)</b>				
<b>MAIN CLIENTS (*)</b>				
Client's name (*)			Country (*)	
Briefly describe the main criteria used when selecting clients (*):				
<b>MAIN SUPPLIERS</b>				
Supplier's name			Country	
Briefly describe the main criteria used when selecting suppliers (*):				

LEGAL REPRESENTATIVE, BOARD OF DIRECTORS AND SHAREHOLDERS DATA (who have direct or indirect control of 10% or more of the shares of the entity - only for Companies)							
Full Name (*)	Nationality (*)	Tax ID or Passport No. (*)	Specify if Shareholder or otherwise indicate Job Title(*)	% shares (*)	Shareholder since (specify date) (*)	Government or Political Responsibilities	
						Yes / No	Duty Period

CONTROLS AND / OR REGULATIS (only for Companies) (*)	
Is the company regulated by any organization? (*)	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, indicate organization's name:	
Is the company audited by an independent company? (*)	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, indicate name of auditor's firm:	



**ANNEX 6**

**Technical Proposal: Contract Table of Content Example**

**AGREEMENT**

**between**

**Corporación Andina de Fomento**

**("CAF")**

**and**

**NAME OF COMPANY**

**("Consultant")**

**To carry out the following service**

**Review Draft Patent Applications derived from Workshops for the Accelerated Development of Patents in Paraguay Carried Out by CAF and CONACYT and Preparation and Submission of Applications through the National Intellectual Property Office (DINAPI) and the USPTO**

**Contents**

First: Purpose

Second: Term

Third: Location of the Contract and Performance of Activities

Fourth: Logistics

Fifth: Supervision

Sixth: Modifications of the Consultant

Seventh: Property and Reserve

Eight: Independent Contractor

Ninth: Successors and Assignees

Tenth: Conflict of Interest and Ethical Standards

Eleventh: Indemnity

Twelfth: Removal of Consultant

Thirteenth: Notice

Fourteenth: Reports

Fifteenth: Standard of Care

Sixteenth: Representations and Warranties of the Consultant

Seventeenth: Amendment

Eighteen: Severability

Nineteenth: No waiver; Cumulative Remedies

Twentieth: Validity and Dispute Resolution

Twenty-First: Privileges and Immunities

Twenty-Second: Counterparts

Twenty-Third: Further Assurances

Twenty Fourth: Other Agreements or Communications

Twenty Fifth: Limitation of Liability

Twenty Sixth: Force Majeure

**ANNEX 7**

**Economic Proposal: Contract Table of Content Example**

**AGREEMENT**

**between**

**Corporación Andina de Fomento**

**("CAF")**

**and**

**NAME OF COMPANY**

**("Consultant")**

**To carry out the following service**

**Review Draft Patent Applications derived from Workshops for the Accelerated Development of Patents in Paraguay Carried Out by CAF and CONACYT and Preparation and Submission of Applications through the National Intellectual Property Office (DINAPI) and the USPTO**

**Contents**

First: Purpose

Second: Term

Third: Location of the Contract and Performance of Activities

Fourth: Cost of Services

Fifth: Conditions / Form of Payment

Sixth: Taxes

Seventh: Destinations of the Funds